



**PRIVATE EVENT RENTAL AGREEMENT
(RESIDENT ONLY)**

Rentals are on a first come, first serve basis, with rental fee and deposit paid to reserve the date and time.

Today's Date: _____

Name: _____

Address: _____

Home Phone: _____ Alternate Phone: _____

Email Address: _____

Date Reserved: _____ Time Reserved: _____ (5 HOURS MAX from Start to Finish)

Type of Event: _____ Number of Guests: _____

Gathering Area Rental Fees

Any group of 6 or more will be deemed as a private party and must adhere to the following guidelines:

Reservations are required.

No person under the age of 18 may reserve this facility.

Rental MUST end by 11:00pm for Clubhouse area. Veranda area follows set pool closure time.

CLUBHOUSE, REAR PATIO & GREEN AREA

- Clubhouse \$200 Rental Fee - Security Deposit: \$250 includes outdoor patio area directly connected to Clubhouse (**Maximum 80**)
- Conference Room ONLY \$75 Rental Fee – Security Deposit: \$100 (**Maximum 20**)
- Clubhouse/Conference Room *Combination* \$225 Rental Fee - Security Deposit: \$250 (**Maximum 100**)
- Clubhouse/Outdoor Green Area *Combination* Rental Fee \$225 - Security: \$250 (**Maximum 100**)
- Clubhouse/Outdoor Green Area/Conference Room *Combination* – Rental Fee \$250 - Security \$250 (**Maximum 120**)

VERANDA includes use of pool area but NOT exclusive use of pool

- Pool Veranda Rental Fee \$150 – Security \$250 (**Maximum of 40 people**)

Additional Hourly Fee:

ADDITIONAL HOURS ARE ALLOWED AT A RATE OF: \$50 per hour after 5 hours

\$250 Deposit: Date Received: _____ Check #: _____ Date Returned: _____

Total Rental Fee: Amount: \$ _____ Date Received: _____ Check # _____ Credit Card _____

(Make Checks Payable To: Lucaya Lake Club HOA)

Please read and initial each line.

- Renting the space of the Gathering Areas for profit-making motives is prohibited. _____
- Any person responsible for the reservation of the Gathering Areas must be present at the function during the entire period of the reservation. _____
- Your reserved rental time includes **your set up and clean up times.** _____
- Please **DO NOT COME EARLIER THAN TIME SPECIFIED.** _____
- The facility shall be left in the same condition it was found prior to the event (i.e., vacuum, mop, clean table tops/counters/windows and take any trash to dumpster). _____
- **Renter must supply all kitchen products.** This includes: plates, napkins, cups, paper towels, etc. Lucaya Lakes will supply cleaning supplies and garbage bags. _____
- No glitter, confetti, rice, birdseed or potpourri is allowed in any Lucaya Lakes facility. _____
- Lucaya Lakes does not provide any additional tables and chairs to be used at your event. _____
- Furniture may be moved or rearranged appropriately but must be returned to its original placement. _____
- All lights and electronics must be turned off. _____
- Tacks, adhesive putty, scotch tape or any other wall damaging material will not be permitted for use for decorating purposes. You may use blue painter's tape for wall hangings and decorations. _____
- Inflatable items such as slip n' slides and bouncy houses are only allowed in the OUTDOOR OPEN AREA (maximum of 2 inflatables). _____
- **IF ALCOHOL IS SERVED, A LICENSED, INSURED VENDOR MUST BE OBTAINED AT THE RENTER'S EXPENSE. PROOF OF SUCH MUST BE PRESENTED TO MANAGEMENT PRIOR TO THE EVENT. Lucaya Lakes HOA MUST BE LISTED AS AN ADDITIONAL INSURED ON THE CERTIFICATE OF LIABILITY INSURANCE THAT IS PROVIDED TO THE HOA MANAGER. IT IS THE UNDERSIGNED'S RESPONSIBILITY FOR ANY AND ALL ACTIONS OF THE GUESTS AND INVITEES.**

X _____
Signature (First and Last Name)

- **ALL GUESTS AND MINORS MUST BE SUPERVISED AT ALL TIMES.** _____
- Other residents and their guests are still permitted to use the other amenities during a rented event, this includes the pool. _____
- All sounds emanating from the Gathering Areas shall be maintained at such volume as to not become a nuisance or unreasonable annoyance to owners near the facility. _____ Music is not allowed in outdoor spaces. _____
- I agree to give notice of cancellation at least **1 week** in advance or my Security Deposit will be forfeited. _____
- The Private Event Room Rental Fee and Deposit is due at the time of reservation. _____
- At the end of my event, I must check-out with a staff member to receive my Security Deposit back if present including the completion of the event check list. If staff member is not present, then deposit will be returned as soon as possible as long as no damage has been found. _____
- **NO GLASS IS ALLOWED IN OR AROUND THE POOL AREA.** _____

- Candles are allowed only for the use of Birthday Cakes. No other candles are allowed. _____
- We do not adjust the air conditioning or heat, except in extreme conditions. _____
- I understand that I am responsible for any damage to personal property, or change in the condition of the facility, including restrooms, caused by my guests or event. _____
- Renter must assign a person to let party guests into the gathering Areas for the party. _____ The pool gate is NOT to be held open for any reason. _____
- **I understand that the rental does not include USE OF THE FULL FACILITY only the direct area that was rented.** _____
- BEACH AREA IS NOT ACCESSABLE FOR USE FOR ANY RENTALS. _____
- IN CASE OF EMERGENCY, CALL 911. Then, notify the Clubhouse Manager and HOA. _____
- I understand failure to uphold any portion of this agreement may result in forfeit of my Security Deposit, as well as, any costs incurred in excess of the deposit amount. Furthermore, I understand I may lose all privileges, if the above regulations are not followed. _____
- Each organization, group or individual reserving the use of Lucaya Lakes Club HOA (the "HOA") facilities agrees to indemnify and hold harmless the HOA and its amenity management firm, and the respective officers, agents and employees of each, from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death or property damage of any nature, arising out of or in connection with, the use of the HOA lands, premises and/or facilities, including litigation or any appellate proceeding with respect thereto. The HOA and its agents, employees and officers shall not be liable for, and the user hereby releases all claims for, injury or damage to, or loss of, personal property or the person, sustained by the user or any person claiming through the user resulting from any fire, accident, occurrence, theft or condition in or upon the HOA lands, premises and/or facilities. The undersigned resident, member, or non-resident user hereby acknowledges that they will abide by all applicable policies, rules and regulations pertaining to the use of the facility.
- **ATTORNEY'S FEES.** In the event an action is instituted to construe, interpret or enforce any of the provisions of this Agreement, or to declare the rights of a party hereunder or the successor or assignee of a party hereunder, the party prevailing in such action shall be entitled to recover from the other party thereto, as part of the judgment, reasonable attorney fees and paralegal assistant fees and costs, whether incurred before, during, or at trial, on appeal, or in any mediation, arbitration or administrative proceeding.

I HAVE FULLY READ AND UNDERSTOOD ALL OF THE ABOVE RULES AND REGULATIONS CONCERNING MY FACILITY RENTAL AT LAKESHORE RANCH. ANY VIOLATIONS OF THE RULES OF THIS AGREEMENT OR THE FACILITY RENTED WILL CAUSE THE UNDERSIGNED TO LOSE ALL OR A PORTION OF THEIR SECURITY DEPOSIT MONIES.

If any portion of the Security Deposit is deducted, a letter of explanation concerning the withholding of any funds shall be forwarded to me within fourteen (14) days.

All checks returned for any reason will result in additional fee of \$30.00 per check returned.

Renter's Signature

Lucaya Lakes Club Representative

Date: _____

Title: _____ Date: _____

